Your Business Name

Invoice

INV-0001

FROM

Your Business Name
Your street and number
Postcode City
Country
billing@yourbusiness.example
+00 000 000 000
yourbusiness.example
Tax number Your tax number

BILL TO

Customer Name
Attention: Contact person
Customer street and number
Postcode City
Country
accounts@customer.example
Tax number Customer tax number

ISSUE DATE	DUE DATE	PAYMENT TERMS
1 Nov 2026	1 Dec 2026	Net 30

Invoice for October hours

Description	Qty	Unit price	Amount
Project planning, hours	6.5	$90.00	**$585.00**
Build and review, hours	18	$90.00	**$1,620.00**
Support call, hours	1.5	$90.00	**$135.00**

All amounts in USD

Subtotal	**$2,340.00**
Total	**$2,340.00**
Amount due	**$2,340.00**

Pay by bank transfer

Please pay to the account below and include the payment reference.

Account holder	**Your Business Name**
Bank	**Your bank**
IBAN	**Your IBAN**
BIC	**Your BIC**
Payment reference	**INV-0001**

Notes

Hours are rounded to the nearest quarter hour.

Terms and conditions

Payment within 30 days of the issue date.