Your Business Name

Quote

Q-0001

FROM

Your Business Name
Your street and number
Postcode City
Country
billing@yourbusiness.example
+00 000 000 000
yourbusiness.example
Tax number Your tax number

BILL TO

Customer Name
Attention: Contact person
Customer street and number
Postcode City
Country
accounts@customer.example
Tax number Customer tax number

ISSUE DATE

1 Nov 2026

VALID UNTIL

1 Dec 2026

Quote with optional extras

Description	Qty	Unit price	Amount
Brand identity, base package	1	$3,000.00	**$3,000.00**
☐ Extra logo variations Optional, Not included	1	$600.00	**$600.00**
☐ Social media kit Optional, Not included	1	$450.00	**$450.00**

All amounts in USD

Subtotal	**$3,000.00**
Total	**$3,000.00**

Terms and conditions

Optional items are added to the total only when you choose them. Valid for 30 days.

Acceptance

Sign below to accept this quote and its terms, or accept online from the link in your email.

Signature _____ Name _____ Date _____